



DENALI COMMISSION

510 "L" Street, Suite 410
Anchorage AK 99501

(907) 271-1414
Fax (907) 271-1415
Toll Free (888) 480-4321
www.denali.gov

October 10, 2003

Request for Letters of Interest (LOI) for Denali Commission Federal FY 2004 Funding for Multi-Use Facilities For Construction, Expansion, or Renovation

IMPORTANT

The Denali Commission has not yet received any funding for FY 04. This LOI is issued in anticipation and preparation for allocation of federal funding for the Multi-Use Facility Program in FY 04.

LOI INTENT

The following request for LOIs is issued by the Commission in an effort to gather information on potential Multi-Use Facility projects for FY 04. The intent of LOI is to identify qualified applicants with construction-ready projects who can be invited to submit full proposals if the Commission receives funding for the Multi-Use Facility Program in FY 04.

MULTI USE FACILITY PROGRAM INTENT

The intent of the Multi Use Program is to assist with cost-shared, sustainable construction-ready projects. Funding is not available for design-only projects or for fixtures, furniture and equipment. Up to \$25,000 may be used for design completion. Awards, if funding is available, will be made in time for the 2004 construction season.

A Multi-Use Facility is a facility which provides two or more uses. A variety of uses may be consolidated into a single facility, but priority for funding under this program will go to uses associated with life, health and safety. In accord with the purpose of the Denali Commission, as established in our enabling legislation, the Multi-Use Facility Program is designed to encourage consolidation of compatible essential community services eliminating duplication of services and increasing the efficiency with which services are delivered.

Health Care or Washeteria portions of Multi-Use Facilities projects under this program will be governed by the rules of the Denali Commission the Health Care or Washeteria Program including match requirements. Other multi-use services of the facility will be governed by the rules set forth herein.

PROGRAM REQUIREMENTS AND DEFINITIONS

Applicant Eligibility

Projects funded under this program are generally intended to serve communities with populations of no greater than 2,500 people. For the purposes of this LOI, the term "community" includes any community that is represented by a federally recognized tribal government, municipal government, or that receives State Revenue Sharing. Exceptions to this population limit may be made at the discretion of the

Commission if a compelling case is made by the applicant within its LOI. Anyone wishing to seek an exception to this policy are advised to consult with the Program Manager *prior* to submitting an LOI.

Investment Policy

LOI applicant projects must be consistent with the Denali Commission draft Investment Policy (Investment Policy is provided on web page www.denali.gov). While this policy is in effect, the Commission is soliciting comments on it, and welcomes your input.

Comprehensive Community Plan

LOI applicants must demonstrate its proposed facility is part of a comprehensive community plan, and where applicable, must have explicit support of the municipal and tribal governments and village corporation. Priority will be given to projects demonstrating wide regional support. Support may be from any recognized regional entity such as a borough, regional non-profit, ANSCA Corporation, ARDOR or other entity.

Project Justification

LOI applicants must demonstrate that its Multi-Use Facility is an essential community facility for uses that are not currently being adequately met by an existing facility of facilities, and can not be fully financed as a business opportunity for the community. It must also demonstrate that the facility will not compete with any existing private entity that is or has plans to supply similar services or facility for a profit.

Construction Ready

For the purposes of this LOI request “construction ready” means the project has **site control**, minimum **cost share match***, 100% **design** drawings and **permits**, and documentation of **sustainability** through a business plan between issuance of this request and January 15, 2004. Additionally, projects must have a construction start no later than June 1, 2004. Eligible applicants may apply either for construction funding only, or for combined design and construction funding. Priority will be given to construction ready projects.

***Match Requirements**

New Multi-Use Facility Funding

Economically distressed communities (distressed community listing provided on web page www.denali.gov) must provide a minimum of a 10% local match and non-distressed communities must provide a minimum of 25% local match. The match may include land donated or the calculated cash value of the lease of the land for the facility but may not include equipment and furnishings, in-kind services, labor or material.

Renovation of Multi-Use Facility Funding

For renovation of Multi-Use Facilities the 10% local match of a distressed community must be in cash and at least 10% of the 25% local match from a non-distressed community must be in cash. An existing facility and land on which it sits cannot be part of the cost share match for renovation projects unless renovation requires additional land parcels.

Federal Funding NOTE

Federal funds can not be used to match Denali Commission funds unless explicitly provided by law. Examples of federal funds which may be used as a cost share match are NAHASDA and ICDBG funds.

LOI PROCESS

The Commission encourages all eligible applicants who can meet the program intent and above requirements to submit a LOI to the following address:

Denali Commission
Attn. Rachael Petro
510 L Street, Suite 410
Anchorage, AK 99501
907-271-1414

The deadline for LOI submission is **November 19, 2003**. This means LOIs must be received in the Commission office by the close of business on the 19th. This deadline will allow Commission to solicit full proposals and in turn provide funding recommendations for approval by the full Commission at the January 23, 2004 Quarterly meeting.

Applicants with LOIs indicating all minimum requirements are or can reasonably be met in the required construction ready time-frame will be invited to submit a complete proposal. The Commission reserves the right to request additional information if needed.

LOI FORMAT

Only the LOI should be submitted at this time. PLEASE DO NOT INCLUDE ADDITIONAL DOCUMENTATION.

The LOI must include a completed LOI Project Summary Form as a coversheet and a completed IRS Release of Information form (forms are provided on page 4 & 5).

The LOI should, at a minimum reference the following elements:

- **Brief Project Description including:**
 - Overview
 - Background
- **Description of Facility Use including:**
 - Services to be provided for community members
 - Basic life, health and safety services and providers
 - Percentage of space by provider and service
- **Brief Description of Program Requirement Status including:**
 - Comprehensive Community Plan
 - Cost Share Match
 - Site Control
 - Design
 - Permits
 - Sustainability
 - Overview of operation and maintenance plan
 - Overview of repair and replacement plan

Denali Commission Request for LOIs

LOI Project Summary Form - Multi-Use Facility

Applicant Information		
Legal Name of Applicant:		
Community(ies) to be served:		
Descriptive Title of Project:		
Cost Summary		
Estimated Cost of Project:	(Total Project Cost)	\$
Applicant Cost Share:	(Minimum 10% or 25% of construction cost depending on community classification)	\$
Amount Requested from the Denali Commission:		\$
Type of funding requested:	<input type="checkbox"/> Design & Construction <input type="checkbox"/> Design & Renovation <input type="checkbox"/> Construction <input type="checkbox"/> Renovation	
Proposed Time Line	Project Start Date:	Construction Complete Date:
Facility Summary		
	Existing Facility	Total New/Expanded Facility
Facility Square Footage		
Description of Multi-Use Space		
Current Project Status (check all that are complete)		
<input type="checkbox"/> Comprehensive Community Plan <input type="checkbox"/> Site Control <input type="checkbox"/> Permits Secured		
<input type="checkbox"/> 100% Design Drawing Secured <input type="checkbox"/> Cost Share Match Secured		
Representatives of the Applicant		
<u>Contact Person</u> Name: Title: Phone & Fax #: Address: E-mail address:	(A person who submitted the LOI and can answer questions about it)	
<u>Representative:</u> Name: Title: Phone & Fax #: Address: E-mail address:	(A person who can conduct business on behalf of the Applicant)	
Representative Signature:		Date:



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Authorization to Request Federal Tax Information ***All Applicants Must Complete This Form***

We hereby authorize the Denali Commission (Commission) to obtain information from the Internal Revenue Service (IRS) concerning our federal tax returns for the tax Forms(s) **941, 940, 720** and information return Forms **W-3, W-2, 1096, and 1099** for all tax periods from 01/01/1998 to 12/31/2002. The following information may be released by the IRS to the Commission provided the request is made to the IRS within 60 days of our signature and date of this authorization.

[check all relevant boxes below]

- ☐ Whether we are currently in compliance with federal Employment and Excise tax filing requirements.
- ☐ Whether we have failed to file Employment/Excise tax returns for which returns are currently due.
- ☐ Whether we have failed to file Information returns (Forms W-3, W-2, 1096, 1099) and Civil Penalties are due.
- ☐ Whether notices of Federal Tax Liens have been filed against us in any recording District.
- ☐ Whether we currently have a formal payment arrangement for any amounts owed to the IRS.
- ☐ The amounts of any currently outstanding balance due whether or not secured by any recorded Notice of Federal Tax Lien.

Specific use not recorded on Centralized Authorization File (CAF)

I certify I have the authority to execute this form with respect to the tax matters/periods covered.

X _____
Signature and Title

Name (Please Print)

Taxpayers Name

Taxpayer Employer I.D.

Taxpayers Address

Date

REPLY

- ☐ Federal Tax Arrearage: Years/Periods: _____ Amount: _____
- ☐ Notice(s) of Federal Tax Lien Recorded: District _____ State: _____
- ☐ Lien Tax Years/Periods: _____ Balance Due: _____
- ☐ Federal Tax Lien(s) may be released for payment of : \$ _____ by _____
- ☐ No recorded Notice of Federal Tax Lien against the above taxpayer(s) has been located.
- ☐ Taxpayer has not filed for the following tax periods / Information Returns _____
- ☐ Taxpayer is in compliance with federal employment and/or excise tax filing requirements.
- ☐ Taxpayer is in compliance with Federal Tax Deposit: **(yes)** _____ **(no)** _____

FOR INTERNAL REVENUE SERVICE: _____
Title: _____
Date: _____